



## TERMS

From Furry Feet Studios inc. Cotswold TV

By engaging Furry Feet Studios or Cotswold TV to undertake a commission of video production, design, technical support, website design or consultancy you agree to the terms outlined here and the associated costs illustrated to the right.

### Projects and Larger Commissions

Specific, larger projects will typically have a quoted price associated to them so you know exactly what you will be paying. For video production this will include one round of amends. After which editing time will be added to the originally quoted price - unless otherwise agreed.

For quoted projects exceeding £2000 we invoice for £1000 before starting the project. Due to the longevity of certain production projects we will invoice monthly towards the final quoted project fee - if the project production exceeds 30 days. You can choose to be invoiced for the entire project for ease of accounting if you prefer.

### Adding Photography

We will of course throw in some social media photos along the way of production as I'm sure you would also take during events. If however we are tasked with professional photography whilst filming we do raise a couple of charges in the extra time involved on the day and the processing of the photos after.

### Shorter Requests

Short tasks and projects will accumulate towards a monthly invoice, which will be issued at the end of the month. If the accumulating invoice exceed £300 during the month, we will issue an invoice at that point. Once a project is completed, if further assistance is required e.g. managing your video online for example, promoting, setting up social promotions we charge £40 per half hour. If there are costs involved, for example facebook advertising we pass on the cost, without inflation, covering our costs through the admin and consultancy charges - billed by the half hour.

### Travel

Travel is charged at £25 per half hour for road/car travel - to cover overheads plus man-hours. Train travel is slightly less for the hours plus addition of the fare. For long term projects where an overnight stay is required the hotel will be charged for at cost but there will be no other charge for time away.

### Website Hosting and Management

Furry Feet Studios managed hosting is charged at £25 per month on our dedicated server. This management fee covers the secure hosting of your website on our server with just our clients. Daily back-ups with 2 weeks of variation. High security protocol protection from hack and data breach. If for any reason not associated to your activities, your website is compromised we will reinstate the website from the closest clean backup - at no cost to you. If the breach is through your own activities we will get you back online but a cost may be raised. Through our management fee we cover the administration of your email accounts / domains and pass on the cost e.g. GSuite. Advising on the best solution throughout. As a hosted client we also reduce updates from £70 to £49 per hour. - a 30% discount.

## RATES

plus VAT

### Video & Film Production

Filming	£70 per hour / £560 per day
Filming Prep Charge	£70
2nd Camera	£35 per hour
2nd Cameraman	£60 per hour
Soundman	£60 per hour
Initial Plan Meeting	Free
Storyboarding / Plan	£280 per half day
Development Meeting	£70 per hour
Video Editing	£70 per hour
Voiceover Recording	£60 - 1 min / +£30 per extra min
In house Presenters	£70 per hour
Music for Videos	£30 to £180
Aerial/Drone Filming	£250 plus £70 per hour
Video Admin	£40 per half hour

### Cotswold TV Schemes and Offers

Direct for Charity	50% discount
Not for Profit Event	30% discount
Shared Footage Rights	20% discount
Regular TV Series	30% discount for £50 a month
Pay Per View Setup	£50

### Photography Services

Photography	£70 per hour / £560 per day
Added to Filming	2 hours added to 'film' hours
Photo Editing/Prep	30 photos £105

### Multimedia & Design

Graphic Design	£70 per hour
Website Design	£280 per half day

### Website Management / Updates

Managed Web Hosting	£25 per month
Hosted Client Updates	£49 per hour (30% discount)
Non Client Updates	£70 per hour
Troubleshooting	£20 per 15 mins
Email Services	Resold at Cost
Email Management	£20 per 15 mins

### Additional Charges

Travel by Car	£50 per hour
Travel by Train	£30 per hour plus fare
Technical Support	£20 per 15 mins
Hotel Stay	At Cost